

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

STAFF MEETING MINUTES

November 7, 2012

The Columbia County Board of Commissioners met in scheduled session with Commissioner Anthony Hyde, Commissioner Earl Fisher and Commissioner Henry Heimuller. Others present were Sarah Hanson, Robin McIntyre, Jennifer Cuellar, Jean Ripa, Lorraine Churchill, Renate Garrison, Val Koss and Crystal Ball.

Commissioner Hyde called the meeting to order.

**EMERGENCY MANAGEMENT POSITION:**

The Board spoke with Jean Ripa about the Emergency Management Coordinator position, which is primarily funded through HSEM. After discussion, *Commissioner Heimuller moved and Commissioner Fisher seconded to authorize Renate Garrison, EM Supervisor, to fill the position of Emergency Management Coordinator. The motion carried unanimously.*

**MEET WITH CRPUD REPRESENTATIVES:**

The Board met with Val Koss of Columbia River PUD and Crystal Ball, the Oregon liaison for Bonneville Power Administration. Crystal described proposed legislation to address taxation of BPA transmission facilities that BPA finances through a lease-financing program. The Board addressed the financial concerns that counties would have with this, but recognized the importance of energy infrastructure in attracting and maintaining economic development. This was informational only and no action was needed.

**UPDATE ON FIRING RANGE:**

Sarah Hanson met with the Board to discuss the progress of the Firing Range property

acquisition. Sarah reported that title documents have been reviewed and forwarded to the Board. She confirmed with Todd Dugdale that the property is not within the Deer Island Drainage district and is not in a flood zone. There are some utility easements. The Board did not have concerns about the title exceptions. Sarah has reviewed the documents provided by Tim Marshall and will be obtaining a Phase I Environmental Assessment for the property to conclude the county's due diligence. The County is on track to close within the 90 day period.

#### **EXECUTIVE SESSION UNDER ORS 192.669(2)(h) - LITIGATION:**

The Board recessed the regular session to go into Executive Session as allowed under ORS 192.660(2)(h). Upon coming out of Executive Session, no action was taken by the Board.

#### **COUNTY CONTINUITY OF OPERATIONS PLAN:**

Renate Garrison and Lorraine Churchill, Emergency Management Department, were present to discuss the Continuity of Operations Plan (COOP). While the county has completed solid work on their first phase of COOP development, additional effort is needed for the plan to remain dynamic and reflective of current county needs. Board support is required to enable department realization of appropriate time allocation toward maintaining and building upon the success already achieved. After some discussion, the Board concurred the COOP is a county priority and tasked Emergency Management with providing a FAQ sheet, including hard deadlines, describing the fiscal maintenance needs of the COOP subscription. The Board stated that they intend to adopt the COOP maintenance fees as part of the general fund. No action taken at this time.

#### **PERS RATES FOR FY 2014-15:**

Jennifer Cueller presented the Board with information she received from the Oregon PERS office, detailing the updated PERS rate for FY 2014-15 and its impact as described in the analysis document. In short, it is essentially a 23% increase over the current rates (the categories vary from 16.45% to 26.05% increase). This is an update only and Jennifer will

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continue to keep the Board informed.

**MESO PROPOSAL:**

Dave Stocker rescheduled this matter to the 11/28/12 Staff meeting.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 7<sup>th</sup> day of November, 2012.

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

By: \_\_\_\_\_

Anthony Hyde, Chair

By: \_\_\_\_\_

\_\_\_\_\_  
Earl Fisher, Commissioner

By: \_\_\_\_\_

Henry Heimuller, Commissioner

By: \_\_\_\_\_

Jan Greenhalgh,  
Board Office Administrator